

# FUNCTION ENQUIRY FORM

Date of Enquiry://
Customer Name/Business:
Customer Phone/Mobile:
Email:
Preferred time & date of event:
Movie chosen for event:
Expected number of event attendees:
Type of Event:
□ Birthday
□ Function
□ Social Club
□ Fundraiser
□ Other
Any Further Info or Contact Details?
ROXY STAFF – please tick when each item is completed:
$\ \square$ Read & Advise the customer of the current Terms & Conditions (on reverse)
<ul> <li>□ Advise customer this form DOES NOT mean the event is booked –</li> <li>(this is just the initial enquiry form)</li> </ul>
Give the customer the office contact details: (Juli/John)
-Ph: (02) 44 235 222
-Email: admin_roxy@roxy.com.au
lue Hand the Function Enquiry Form to Juli/John

Staff Member's Name: \_\_\_\_\_



## TERMS & CONDITIONS

#### **CORPORATE TICKETS**

Min 50 tickets @ \$9.90 per ticket (\$495) - must be a registered business or school - prices subject to change from date of print - tickets are not valid for SPECIAL EVENT screenings - tickets are not redeemable for cash - minimum 2 weeks booking notice is required - can be used for NO FREE LIST movies

#### **CINEMA HIRE**

Full payment is required in advance - Cinema Hire is only available on Monday, Tuesday & Wednesdays (subject to special request) excluding school or public holidays - prices are subject to change from the date of print - minimum 2 weeks booking notice is required

### **BIRTHDAY PARTY PACKAGE (\$200)**

Final payment is required minimum 2 days in advance - maximum age of child may be 14 years - Package includes 8 children's tickets & 2 adult tickets to the same movie, as well as a lolly-bag, reular popcorn & small drink for each child / regular popcorn & small drink or tea/coffee for adults - additional party tickets are available at \$15 each, including aforementioned candy bar extras - minimum 2 weeks booking notice is required - there is limited availability during school & public holidays - birthday packages are only available Saturday & Sundays prior to 5pm - tickets are not valid for SPECIAL EVENT screenings

\*THE ROXY CINEMA NOWRA IS AN <u>ALCOHOL-FREE PREMISES</u> FOR ALL EVENTS & FUNCTIONS